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| **Opening Ceremony**  **President:** "The meeting room will come to order. We are now holding a meeting of the Brighton FFA chapter.  Mr./Mdm. Vice President, are all officers at their stations?"  ***Vice President:*** *(Rising and facing the president) "I shall call the roll of officers, determine if they are at their stations and report back to you, Mr./Mdm. President."*  ***Vice President:*** *(Calling roll of officers) "The sentinel."*  **Sentinel:** "Stationed by the door."  ***Vice President:*** *"Your duties there?"*  **Sentinel:** "Through this door pass many friends of the FFA. It is my duty to see that the door is open to our friends at all times and that they are welcome. I care for the meeting room and paraphernalia. I strive to keep the room comfortable and assist the president in maintaining order." | | |
| ***Vice President:*** *"The reporter."*  **Reporter:** "The reporter is stationed by the flag."  ***Vice President:*** *"Why by the flag?"*  **Reporter:** "As the flag covers the United States of America, so I strive to inform the people in order that every man, woman and child may know that the FFA is a national organization that reaches from the state of Alaska to Puerto Rico and from the state of Maine to Hawaii."  ***Vice President:*** *"The treasurer."*  **Treasurer:** "Stationed at the emblem of Washington."  ***Vice President:*** *"Your duties there?"*  **Treasurer:** "I keep a record of receipts and disbursements just as Washington kept his farm accounts—carefully and accurately. I encourage thrift among the members and strive to build up our financial standing through savings and investments. George Washington was better able to serve his country because he was financially independent."  ***Vice President:*** *"The secretary."*  **Secretary:** "Stationed by the ear of corn."  ***Vice President:*** *"Your duties there?"*  **Secretary:** "I keep an accurate record of all meetings and correspond with other secretaries wherever corn is grown and FFA members meet."  ***Vice President:*** *"The advisor."*  **Advisor:** "Here by the owl."  ***Vice President:*** *"Why stationed by the owl?"*  **Advisor:** "The owl is a time-honored emblem of knowledge and wisdom. Being older than the rest of you, I am asked to advise you from time to time, as the need arises. I hope that my advice will always be based on true knowledge and ripened with wisdom.  "Mr./Mdm. Vice President, why do you keep a plow at your station?"  ***Vice President:*** *"The plow is the symbol of labor and tillage of the soil. Without labor, neither knowledge nor wisdom can accomplish much. My duties require me to assist at all times in directing the work of our organization. I preside over meetings in the absence of our president, whose place is beneath the rising sun."*  **Advisor:** "Why is the president so stationed?"  ***Vice President:*** *"The rising sun is the token of a new era in agriculture. If we will follow the leadership of our president, we shall be led out of the darkness of selfishness and into the glorious sunlight of brotherhood and cooperation.*  *Mr./Mdm. President, all officers are at their stations.*  **President:** *(Rises and faces the vice president)* "Thank you, Mr./Mdm. Vice President." *(All take seats at tap of gavel.)* "The secretary will call the roll of members."  **Secretary:** "There are **7** members and **numerous** guests present, Mr./Mdm. President."  **President:** "Thank you. FFA members, why are we here?" ***(All members stand at 3 taps of gavel.)***  **All members in unison:** "To practice brotherhood, honor agricultural opportunities and responsibilities, and develop those qualities of leadership which an FFA member should possess."  **(All are seated at 1 tap of gavel.)**  **President:** "May we accomplish our purposes. I now declare this meeting of the BRIGHTON FFA CHAPTER duly opened for the transaction of business, or attention to any matters which may properly be presented."  **President:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_, chapter secretary will come forward to read the minutes of the previous meeting.  MOVE BACK AND LET Secretary STAND IN FRONT.  **Secretary: (READ MINUTES)**  Minutes of the Secretary of the  Brighton FFA Chapter    Regular Monthly Meeting Minutes  February 15, 2015    The regular monthly meeting of the Brighton FFA Chapter was held Tuesday, February 15, 2015 at 1:00 p.m., in the Ag Shop, the President being in the chair and the Secretary being present. The minutes of the last meeting were read and approved.     The report of the Treasurer was received and put on file submitting an on hand balance of $1253.25 for January 31, 2015.    MarySelle Lea moved “that our chapter purchase plaques and award pins for the chapter banquet from the National FFA Supply Service.”  With a voice vote, this motion was adopted after debate.    Taylor Scott moved “that our chapter reward each retiring officer with a retiring officer pin at the chapter banquet.”  After short debate Kylie Hunter moved to amend the motion by striking out “pin” and inserting “plaque”.  The primary amendment passed by voice vote.  The motion as amended which stated that our chapter reward each retiring officer with a retiring officer plaque at the chapter banquet passed by a show of hands with 22 in favor and 10 in opposition.     The meeting adjourned at 1:24 p.m.    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Chapter Secretary    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_, Chapter President | | |
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**President: “**Are there any corrections to the minutes? **(Pause)** If not, they stand approved as read **(TAP ONCE) THEN SIGN.**

Thank you, \_\_\_\_\_\_\_\_\_\_\_\_\_

**(WAIT FOR \_\_\_\_\_\_ TO SIT DOWN BEFORE YOU START TALKING)**

**President**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, chapter treasurer will come forward to present the treasures report.

**Treasurer: (READ REPORT)**

Report of the Treasurer of the

Brighton FFA Chapter

Ending February 28th , 2015

***Balance on Hand February 1, 2015*** $1,253.25

***Receipts***

Member’s Dues   $630.00

Proceeds from Fall Barbecue   296.75

Fines  12.00

**Total Receipts**    938.75

**Total**   $2192.00

***Disbursements***

Rent of Hall   $500.00

Custodial Service Fee   175.00

Stationary and Printing   122.40

Postage      84.00

**Total Disbursements**  $881.40

***Balance on Hand February 28, 2015***    1310.60

**Total**   $2192.00

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Treasurer**

**Audited and found correct,**

Conlee Lea

Beca Breckenridge

Auditing Committee

**President:** Are there any questions, If not the report will be filed. (NO TAP)

**President:** Is there any further business?

ALL: Madam President

**President:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (EVERY ONE ELSE SIT DOWN)

\_\_\_\_\_\_\_\_\_\_\_\_\_: I move that our chapter host an Outdoor Edge Camp for this summer. (sit down when you finish talking)

**President:** Thank you. Is there a second to the motion?

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:** I second the motion.

**President:** Thank you. It has been moved and seconded that our chapter host an Outdoor Edge Camp this summer. This motion debatable and amendable and requires a majority vote to pass. Is there any discussion?

**ALL:** Madam Chairman

**President:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:** In today’s faced paced society many children do not have ANY idea where their food and fiber TRULY comes from. Hosting an Outdoor Edge Camp is wonderful is a wonderful way to promote Agriculture Awareness. I STRONGLY urge my fellow member to vote in favor of this motion.

**President:** Thank you. Is there any further discussion? Hearing none we will proceed to vote. All those in favor of hosting an Outdoor Edge Camp this summer say “I” Those opposed say no. The motion carries. Our chapter will host an Outdoor Edge Camp this summer. (tap the gavel)

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| **President:** "Mr./Mdm. Secretary, do you have a record of any further business which should now be transacted?"  **Secretary:** (Rises, replies and is seated.) "I have none, Mr./Mdm. President."  **President:** "Does any member know of any new or unfinished business which should properly come before this meeting?"  "We are about to adjourn this meeting of the BRIGHTON FFA CHAPTER.  As we mingle with others, let us be diligent in labor, just in our dealings, courteous to everyone, and, above all, honest and fair in the game of life.  Fellow members and guests, join me in a salute to our flag."  ***(Taps three times with gavel to call members to stand, face the flag at the reporter’s station, and with their right hands over their hearts, repeat the following pledge.)***  **All in unison:** "I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."   |  | | --- | | **President:** "I now declare this meeting adjourned." ***(Taps once with gavel and the meeting is adjourned.)***  ***The sentinel will go and open door. Wait until the door is open before leaving. Leave in order.*** | |