

**2010 National FFA Parliamentary Procedure
Career Development Event Examination**

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NAME: _____ STATE: _____

Directions: Read each question carefully and place the one, best answer in the blank to the left of each question. Remember to answer all 25 questions.

- _____ 1. Except for the corporate charter in an incorporated society, the highest body of rules are the:
- A. Standing rules
 - B. Bylaws
 - C. Parliamentary authority (*Robert's Rules of Order Newly Revised*)
 - D. Special rules of order adopted by the society
- _____ 2. The quorum of an assembly is:
- A. $\frac{2}{3}$ of the members present at a meeting.
 - B. The number of members who always vote on motions brought before the assembly.
 - C. The number of members who must be present for business to be legally transacted.
 - D. The largest number of members who can be depended on to attend any meeting.
- _____ 3. One characteristic of main motions is that they:
- A. Can be made when other main motions are pending.
 - B. Introduce new business before the assembly.
 - C. Rank the highest in the order of precedence of motions.
 - D. Are classified as one of the secondary motions.
- _____ 4. Which of the following statements is FALSE regarding the privileged motion to Fix the Time to Which to Adjourn?
- A. It can be reconsidered
 - B. It is out of order when another member has the floor.
 - C. An amendment may be applied to it.
 - D. It affects the time when the present meeting will end.

- _____ 5. After a member makes a Point of Order, the chair should always:
- A. Make a ruling on the Point of Order
 - B. Ask for a second
 - C. Determine if the maker wishes to debate it first
 - D. Make certain that amendments that are applied to it are germane.
- _____ 6. Which of the following motions is NOT a Request or Inquiry?
- A. Division of the Assembly
 - B. Point of Information
 - C. Withdraw a Motion
 - D. Parliamentary Inquiry
- _____ 7. Which of the following is NOT a privileged motion?
- A. Call for the Orders of the Day
 - B. Recess
 - C. Object to the Consideration of a Question
 - D. Raise a Question of Privilege
- _____ 8. Which motion should be used to cancel a motion that was passed at a previous meeting?
- A. Appeal
 - B. Take from the Table
 - C. Reconsider and Enter in the Minutes
 - D. Rescind
- _____ 9. If a motion to close debate in 10 minutes (Limit Debate) is adopted, it is then out of order to:
- A. Move to lay the motion on the table.
 - B. Move to refer the matter to a committee
 - C. Move the previous question
 - D. Raise a point of order
- _____ 10. The motion to Postpone Indefinitely can:
- A. Be laid on the table.
 - B. Go to committee with the main motion.
 - C. Be moved only when the main motion is pending.
 - D. Be applied to all subsidiary motions.
- _____ 11. An amendment to a primary amendment is called a:
- A. Second-degree motion
 - B. Secondary amendment
 - C. Third-degree amendment
 - D. First-degree amendment

- _____ 12. A member who has been assigned the floor may be interrupted for the purpose of:
- A. Amending a motion.
 - B. Limiting debate.
 - C. Moving the previous question.
 - D. Raising a question of privilege
- _____ 13. The chair's ruling can be appealed:
- A. At any time.
 - B. After the motion to adjourn has been voted on.
 - C. At the time of the ruling.
 - D. Before the chair makes the ruling.
- _____ 14. One of the rules concerning the subsidiary motion to Commit (Refer to Committee) is that:
- A. Debate is limited to the desirability of committing the main motion.
 - B. Debate can go into the merits of the main motion.
 - C. It is in order when another member has the floor.
 - D. It requires a $\frac{2}{3}$ vote to be adopted.
- _____ 15. Which of the following actions can legally be taken in the absence of a quorum?
- A. Take a motion from the table that was tabled at the last meeting.
 - B. Reconsider a motion from the previous meeting
 - C. Postpone a motion definitely to the next meeting
 - D. Fix the time to which to adjourn
- _____ 16. The minutes become the official record of the chapter's business when they are:
- A. Posted on the chapter's website
 - B. Approved by the members at a chapter meeting
 - C. Signed by the President
 - D. Amended for changes
- _____ 17. If the chair is in doubt as to which member is entitled to the floor for debate:
- A. It should automatically be assigned to the member who addressed the chair first.
 - B. The Parliamentarian should decide.
 - C. The assembly can decide by a vote.
 - D. The officers should confer and decide.
- _____ 18. The method of voting by rising is usually used to verify an inconclusive voice vote and:
- A. On the initial vote of a main motion in a large assembly.
 - B. On all motions that require previous notice.
 - C. On all motions that require a $\frac{2}{3}$ vote for adoption.
 - D. In small assemblies in the place of a show of hands.

- _____ 19. The number of votes on each side should be entered into the minutes:
- A. When a count is ordered or the vote is by ballot.
 - B. On a voice vote.
 - C. On the vote on a motion requiring a $\frac{2}{3}$ vote for adoption.
 - D. When a division of the assembly has been called for.
- _____ 20. Which motion below can be made by the chair?
- A. Previous Question
 - B. Postpone Indefinitely
 - C. Reconsider
 - D. Object to the Consideration of a Question
- _____ 21. According to *Robert's Rules of Order Newly Revised*, standing committees report to:
- A. President
 - B. Assembly
 - C. Vice President
 - D. Executive Committee of Chapter Officers
- _____ 22. To consider a motion later in the same meeting, a member may move to:
- A. Postpone the motion definitely
 - B. Lay the motion on the table
 - C. Postpone the motion indefinitely
 - D. Refer the motion to a committee
- _____ 23. A Parliamentary Inquiry may be used at a meeting to:
- A. Inquire about the facts of a pending motion.
 - B. Adopt a new parliamentary authority for the chapter.
 - C. Request the chair's opinion on a matter of parliamentary procedure as it relates to pending business.
 - D. Require that the chair conduct a counted rising vote.
- _____ 24. If there is a breach of rules, when must a Point of Order be raised?
- A. Before another motion has been state by the chair
 - B. Before the vote is taken on the next motion.
 - C. Before the meeting adjourns.
 - D. At the time the breach occurs
- _____ 25. A meeting that is called to be held at a time different from the regular meeting to consider one or more items is called a(an):
- A. Adjourned meeting
 - B. Special meeting
 - C. Executive meeting
 - D. Sine die meeting